

# Public Document Pack

## Cyngor Bwrdeistref Sirol Pen-y-bont ar Ogwr

### Bridgend County Borough Council



Swyddfeydd Dinesig, Stryd yr Angel, Pen-y-bont, CF31 4WB / Civic Offices, Angel Street, Bridgend, CF31 4WB

*Rydym yn croesawu gohebiaeth yn Gymraeg.  
Rhowch wybod i ni os mai Cymraeg yw eich  
dewis iaith.*

*We welcome correspondence in Welsh. Please  
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#### **Cyfarwyddiaeth y Prif Weithredwr / Chief Executive's Directorate**

Deialu uniongyrchol / Direct line /: 01656 643148 /  
643147 / 643694

Gofynnwch am / Ask for: Michael Pitman

Ein cyf / Our ref:

Eich cyf / Your ref:

**Dyddiad/Date:** Thursday, 21 March 2019

Dear Councillor,

#### **SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 2**

A meeting of the Subject Overview and Scrutiny Committee 2 will be held in the Council Chamber, Civic Offices, Angel Street, Bridgend, CF31 4WB on **Wednesday, 27 March 2019 at 10:00**.

#### **AGENDA**

1. Apologies for Absence  
To receive apologies for absence from Members.
2. Declarations of Interest  
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008.
3. Approval of Minutes 3 - 6  
To receive for approval the minutes of the 13/02/2019
4. Child and Adolescent Mental Health Service 7 - 16

#### Attendees:

Susan Cooper - Corporate Director - Social Services and Wellbeing

Lindsay Harvey - Corporate Director - Education and Family support

Cllr Huw David - Leader

Mark Lewis - Group Manager - Integrated Working

Beverley Keyse - Bridgend Community Health Council Representative

Laura Kinsey - Head of Children's Social Care

David Roberts - Director for Mental Health and Learning Disabilities - ABMU

Joanne Abbott - Davies, Assistant Director of Strategy & Partnerships - ABMU

Alan Lawrie - Director of Primary Community and Mental Health - Cwm Taf

5. Forward Work Programme Update 17 - 26

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6. Urgent Items

To consider any other item(s) of business in respect of which notice has been given in accordance with Rule 4 of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency.

Yours faithfully

**K Watson**

Pennaeth Gwasanaethau Cyfreithiol a Rheoleiddiol

Councillors:

MC Clarke  
PA Davies  
SK Dendy  
J Gebbie  
CA Green

Councillors

M Jones  
MJ Kearns  
JE Lewis  
AA Pucella  
KL Rowlands

Councillors

SG Smith  
G Thomas  
T Thomas  
SR Vidal  
DBF White

Registered Representatives

William Bond  
Tim Cahalane  
Rev Canon Edward Evans  
Ciaron Jackson

Special School Sector  
Roman Catholic Church  
Church in Wales  
Primary School Sector

# Agenda Item 3

## SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 2 - WEDNESDAY, 13 FEBRUARY 2019

### MINUTES OF A MEETING OF THE SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 2 HELD IN COUNCIL CHAMBER, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON WEDNESDAY, 13 FEBRUARY 2019 AT 10:00

#### Present

Councillor CA Green – Chairperson

MC Clarke  
JE Lewis

PA Davies  
AA Pucella

M Jones  
KL Rowlands

MJ Kearn  
G Thomas

#### Apologies for Absence

SK Dendy, J Gebbie, SG Smith, T Thomas, SR Vidal, DBF White and A Williams

#### Officers:

Sarah Daniel  
Julie Ellams

Democratic Services Officer - Scrutiny  
Democratic Services Officer - Committees

#### Invitees:

Susan Cooper  
Arron Norman  
Pete Tyson

Councillor Philip White

Corporate Director - Social Services & Wellbeing  
Finance Manager - Social Services Wellbeing, Resources & LARS  
Planning and Contract Management Officer  
Cabinet Member for Social Services and Early Help

#### 65. DECLARATIONS OF INTEREST

None

#### 66. APPROVAL OF MINUTES

RESOLVED: That the minutes of the meeting of the Subject Overview and Scrutiny Committee 2 of 29 November 2018 be approved as a true and accurate record.

#### 67. DIRECT PAYMENTS

The Group Manager Commissioning Contracts presented a report providing the Overview and Scrutiny Committee with an update on recent developments made and the proposed future developments in respect of Bridgend County Borough Council's Direct Payment Scheme. He added that this report also assisted BCBC in meeting its duties under the Well-being of Future Generations (Wales) Act 2015.

The Group Manager Commissioning Contracts explained the background to direct payments and the requirements placed on local authorities that related to direct payments. He explained that within BCBC the total number of people receiving a direct payment had more than doubled since 2012 to 322 in 2019. It was recognised that the service continued to be primarily focused on Learning Disabilities, Disabled Children and Physical Disabilities.

The Group Manager Commissioning Contracts reported that in order to increase and widen the scope for direct payments BCBC commissioned the Institute of Public Care to undertake a review of the direct payments scheme and to develop a strategy and action

plan moving forward. Engagement and consultation was carried out including a written survey posted to all service users. Feedback was used to inform the development of a strategy and action plan for direct payments which centred on ten key areas to be taken forward and implemented over the next 3 years. He outlined the aims and objectives and explained that alongside the review, the directorate had also considered and reviewed the rates paid for direct payments. It was proposed to consolidate and simplify this into one amount and uplift the rate payable to direct payment recipients who choose to employ personal assistants to provide their support to £12/hr. He added that the direct payment support service contract ended on 4<sup>th</sup> July 2019 and officers were in the process of reviewing and recommissioning the service which would be carried out in accordance with relevant contractual and procedural requirements.

The Group Manager Commissioning Contracts outlined the cost implications of implementing the revised direct payment PA rate estimated to be in the region of £106k per annum. Provision had been made within the budget for 2019/20.

A member asked for an example of an innovative claim and information on the appeals process if a claim was refused. The Corporate Director Social Services and Wellbeing explained that the way an assessment was made had changed and the process was now more outcome focused. The process was based on what was important to the individual and a financial amount was provided for that individual to purchase their own support rather than an allocation of care hours. The Corporate Director of Social Services and Wellbeing gave an innovative example of where a service user was able to purchase a season ticket and pay for a Personal Assistant to accompany him to watch football once a fortnight and this was of greater personal benefit than 5 days a week at a day service. An individual could also purchase services from the local authority such as use of a hydrotherapy pool or support to go elsewhere. This was a more flexible way of providing support which could still be monitored to ensure it was being spent correctly. Practitioners had been trained to understand the process and to be confident in what they could offer so that individuals could understand exactly what was available.

The Group Manager Commissioning Contracts explained that the appeals process had been taken from the Code however he was not aware of any cases that had been refused. They made every effort to make sure that they could support an individual and those that did not have the capacity would have a suitable person working with them. If there were any disputes then a complaints procedure was in place.

A member asked how many personal assistants were employed by BCBC. The Group Manager Commissioning Contracts explained that the authority did not directly employ personal assistants. Either the individual themselves, or their suitable person would be the employer.

A member asked for the definition of a suitable person. The Group Manager Commissioning Contracts explained that when an individual lacks capacity and is unable to manage the direct payment themselves, payments can be made to a 'suitable person'. The suitable person will receive and manage such payments on their behalf. When an application was received the team would work with the individual to identify a suitable person which could be a family member or friend, already involved in the individual's care. The direct payments support service would then support the individual or the suitable person to act as an employer, including help with tax returns, etc. They were constantly considering all aspects of safeguarding and DBS checks were also in place.

A member asked what data had been collected in relation to direct payments, what recommendations had been made following the independent audit and how difficult they would be to implement. The Finance Manager Social Services and Wellbeing explained

that only a few of the recommendations were finance related. One related to the reconciliation between what the authority paid out and what was spent and ensuring it had been spent on the care and support required. A member asked if any recommendations were directed at the WCCIS system. He was advised that there were none relating to the system and that most related to the process. The Corporate Director Social Services and Wellbeing explained that audit had been invited to review the system to provide confidence in the new system and to comment on financial aspects. Members asked to receive the recommendations that were made during the independent audit in respect of the financial systems and monitoring processes which were currently in the process of being implemented. The Corporate Director Social Services and Wellbeing offered an information report to members on how WCCIS has developed over the last few years. Members agreed to receive this at a future meeting

A member asked how often cases were reviewed to check the number of hours an individual should receive. The Corporate Director Social Services and Wellbeing explained that cases were reviewed 12 monthly however the more complex cases were reviewed more frequently. There were examples of cases where they had clawed back overpayments hence the need to review the protocol.

A member asked what reconciliation could be undertaken for the purchase of football tickets and how did they know it was beneficial to the individual. The Corporate Director Social Services and Wellbeing explained that there were links into the care planning process and the outcomes they wanted to achieve. Care plans were subject to regular reviews.

A member asked what was in place to ensure a family member or friend was capable of doing the job required and not exploiting an arrangement. The Corporate Director Social Services and Wellbeing explained that it was a sensitive area and success depended on the robustness of the assessment and regular reviews. The social worker clearly explained the process and the family would be aware that there would be a follow up. Staff were responsible for asking questions and making the right observations. Risk assessments were completed and if they were aware of any safeguarding issues then a policy was in place. She stressed the importance of making sure practitioners were trained properly and that the right protocols and procedures were in place.

A member thanked the officers for the presentation and requested a process map of the Framework within which Direct Payments were offered and possibly some case studies so that they could appreciate the checks and balances undertaken to ensure the public purse was protected.

The Cabinet Member for Social Services and Early Help thanked the members and officers for their valuable contributions. He believed they were heading in the right direction and that it was important to respect freedom and choice moving forward to optimise the wellbeing of individuals.

A member asked if there had been any teething problems with the new helpdesk. The Corporate Director Social Services and Wellbeing explained that she was not aware of any issues. The member suggested that officers request a reduction in the annual maintenance contract and licence fee with WCCIS because Bridgend were the first authority to use the new system and therefore this should be acknowledged and rewarded with a reduction in fees.

### **Conclusions**

Members recommended that officers request a reduction in the annual maintenance contract and licence fee with WCCIS.

Members recommended that this item be placed on the Forward Work Programme for Scrutiny to monitor Direct Payments on a quarterly basis.

### **Further Information**

The Corporate Director Social Services and Wellbeing offered an information report to members on how WCCIS had developed over the last few years. Members agreed to receive this at a future meeting

Members asked to receive a process map of the Framework within which Direct Payments were offered and possibly some case studies.

Members asked to receive the recommendations that were made during an independent audit in respect of the financial systems and monitoring processes which were currently in the process of being implemented

### 68. FORWARD WORK PROGRAMME UPDATE

The Scrutiny Officer informed members that the next item to be considered by the committee at the 27 March 2019 meeting would be CAMHS. A report request had already been sent but she asked members to let her know if they wanted to request any other information.

The Scrutiny Officer reported that there would be a forward work programme workshop in April which would provide an opportunity for members to share their views.

Members requested that quarterly updates on Direct Payments be added to the work programme.

#### RESOLVED:

The Committee:

- (i) Approved the feedback from the previous meetings of the Subject Overview and Scrutiny Committee 2 and noted the list of responses including any still outstanding at Appendix A to the report.
- (ii) Identified any additional information the Committee wished to receive on the next item delegated to them by the Corporate Overview and Scrutiny Committee and any other item in the overall FWP shown in Appendix B
- (iii) Identified any additional items using the criteria form, for consideration on the Scrutiny Forward Work Programme.

### 69. URGENT ITEMS

There were no urgent items.

The meeting closed at 11:15 am.

## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO OVERVIEW AND SCRUTINY COMMITTEE 2

27 MARCH 2019

#### JOINT REPORT OF THE CORPORATE DIRECTOR EDUCATION AND FAMILY SUPPORT AND CORPORATE DIRECTOR SOCIAL SERVICES AND WELLBEING

#### CHILD AND ADOLESCENT MENTAL HEALTH SERVICES (CAMHS)

##### 1. Purpose of report

- 1.1 The purpose of the report is to provide an update on the performance and strategic direction of child and adolescent mental health services (CAMHS) across the Abertawe Bro Morgannwg University Health Board (AMBU) area, the funding for which goes directly to the ABMU.
- 1.2 The report will be supplemented by a presentation from the Director of Primary Community and Mental Health Services in Cwm Taf at the Committee meeting. (Cwm Taf are currently commissioned by AMBU to deliver CAMHS).

##### 2. Connection to corporate improvement objectives/other corporate priorities

- 2.1 This report assists in the achievement of the following corporate priorities:
  - Supporting a successful economy – taking steps to make the county a good place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county.
  - Helping people to be more self-reliant – taking early steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services.
  - Smarter use of resources – ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

##### 3. Background

- 3.1 The performance of CAMHS has been a long-standing area of concern across Wales.
- 3.2 Two reports were presented to Scrutiny members in April and December 2017 outlining progress on CAMHS across the county borough.

##### 4. Current situation/proposal

- 4.1 Access to CAMHS for the ABMU population (and most other areas in Wales and across England) has historically been poor with long waiting times for children and

young people. Performance has improved over the last 18 months, and as commissioners, ABMU now has a much improved understanding of the challenges and barriers for the service when implementing improvements.

- 4.2 In January 2018, performance of CAMHS improved with significant reductions in waiting times, and this upward trend continued for five months. However, in May 2018 performance started to deteriorate and compliance against the Welsh Government targets became less consistent. This correlated with staff leaving and delays in advertising and filling these posts. Action has been taken to stabilise the service to maintain the improved position including additional waiting list clinics. However, it has become clear that more radical changes are required to transform the service model to provide a sustainable service in the medium to long term.
- 4.3 ABMU is working with Cwm Taf to develop a new integrated model. The proposed integrated model will include a single point of referral/entry to the service via a telephone triage system, which will allow all professionals working with children and young people to access advice and consultation from CAMHS, and onward referral into CAMHS (primary or secondary) where appropriate. The service will extend the use of the Choice and Partnership Approach (currently embedded within Secondary CAMHS) to facilitate provision of the right support, at the right time, to the right children, young people and families, by the right clinician from across the service. This will therefore provide a single point of access to all primary and secondary CAMHS.
- 4.4 Discussions have been held through the Western Bay partnership about the importance of CAMHS to be seen as a multi-agency problem that can only be resolved with a multi-agency response, and this is a joint priority for the Regional Partnership Board.
- 4.5 A Western Bay Delivery Plan for Emotional Health and Wellbeing was developed and agreed for 2017-2019 with all partners. The top three priorities are to:
- facilitate the delivery of the Welsh Government performance indicators;
  - improve multi-agency working, and support the delivery of the single point of access; and to
  - develop the neurological development disorder (NDD) service to meet the needs of the ABMU population and the All-Wales Pathway
- 4.6 Some key areas of progress to note are:
- The Western Bay Emotional Health and Wellbeing Planning Group is currently considering plans to develop universal services to support tier one and two services. In 2017, ABMU were successful in securing Integrated Care Funding for three liaison posts. These posts facilitate joint working and support early intervention and prevention for children, young people and adolescents.
  - The Neurodevelopmental Service transferred to ABMU Health Board from Cwm Taf in 2017. During the first 18 months, the NDD team have worked with stakeholders to develop evidence-based pathways, assessment frameworks and ongoing professional development tools to ensure that all children and young people within the ABMU footprint are able to access appropriate, robust and timely assessments with specialist clinical staff. Compliance against the Welsh



Government target had been excellent, however activity and demand on the service is increasing and compliance has deteriorated since September 2018 and is now below the 80% target. Additional waiting list initiative (WLI) funding has been identified and agreed through the Integrated Autism Service slippage monies (AMBU Health Board) for the 2018-2019 financial year. The increase in referrals to the NDD service has been seen across Wales.

- Performance and access to specialist and primary CAMHS has improved over the last 18 months; however, a deterioration in performance was seen in quarter 2 of 2018. Performance improved in quarter 3, and this has been achieved through waiting list initiatives and Welsh Government have provided funding for the remainder of 2018-2019 for this to continue. Waiting lists are beginning to equalise across the three areas (Bridgend, Neath Port Talbot and Swansea) and agency staff are being brought in to support the services in Neath Port Talbot and Swansea to accelerate this. As at 8 February 2019, the Welsh Government target for 80% of non-urgent patients being seen within 4 weeks had been achieved in Bridgend for the first time (reported at 81.3%). ABMU and Cwm Taf Health Boards are aiming for this target to be achieved across all areas within ABMU by 31 March 2019.

## **5. Effect upon policy framework and procedure rules**

- 5.1 There is no effect on the policy framework and procedure rules.

## **6. Equality Impact Assessment (EIA)**

- 6.1 As the main area of responsibility for this work is led by ABMU, any EIA will be undertaken as per their protocols.

## **7.0 Well-being of Future Generations (Wales) Act 2015 Implications**

- 7.1 The implementation of the duties and responsibilities under the Social Services and Wellbeing Act (Wales) (SSWBA) 2014, in turn, supports the promotion of two of the seven goals of the Well-Being of Future Generations (Wales) Act 2015 within the County Borough of Bridgend. By promoting an environment that maximises people's physical and mental well-being and by supporting children, young people, adults and their carers and families to fulfil their potential no matter what their circumstances, the wellbeing goals of a Healthier and more equal Bridgend and Wales are supported.

- 7.2 The Well-being of Future Generations (Wales) Act 2015 provides the basis for driving a different kind of public service in Wales, with five ways of working to guide how the local authority should work to deliver wellbeing outcomes for people. The following is a summary to show how the five ways of working to achieve the well-being goals have been considered in this report:

- Long Term – CAMHS is demand led and the SSWBA focusses on sustainable prevention and wellbeing outcomes for the future. In terms of mental health, there is a requirement to meet the needs of people in the longer term and, because of rising demographics and increasing complexity, the remodeling and transformation of services continues to be a priority.

- Prevention – prevention and early intervention services are key to this area of work.
- Integration – the implementation of the SSWBA requires local authorities to work with partners, particularly the NHS and the Police, to ensure care and support for people and support for carers is provided.
- Collaboration – the strategic planning and local delivery of integrated support and services are developed with current and new partners in the ABMU and Cwm Taf Health Boards.
- Involvement – the key stakeholders are the children and young people who use the service. There is engagement with them (and their families) as part of the service delivery arrangements.

## **8. Financial implications**

8.1 The funding for CAMHS activity goes directly to ABMU, so there are no financial implications for the local authority.

## **9. Recommendation**

9.1 It is recommended that the Committee notes the contents of the report and supplementary presentation from the Director of Primary Community and Mental Health Services in Cwm Taf.

Lindsay Harvey  
Corporate Director for Education and Family Support

Susan Cooper  
Corporate Director of Social Services and Wellbeing

1 March 2019

**Contact officer:** Mark Lewis  
Group Manager – Integrated Working and Family Support

**Telephone:** (01656) 642679

**Email:** mark.lewis@bridgend.gov.uk

**Postal address:** Civic Offices, Angel Street, Bridgend, CF31 4WB

## **Background documents**

Report to the Children and Young People Overview and Scrutiny Committee on the 20 April 2017

Report to the Children and Young People Overview and Scrutiny Committee on the 12 December 2017

## Appendix A

## WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015 ASSESSMENT

<b>Project Description (key aims):</b>	
<b>Section 1</b>	<b>Complete the table below to assess how well you have applied the 5 ways of working.</b>
<b>Long-term</b>  (The importance of balancing short term needs with the need to safeguard the ability to also meet long term needs)	<p><b>1. How does your project / activity balance short-term need with the long-term and planning for the future?</b></p> <ul style="list-style-type: none"> <li>Long Term – Social Services is demand led and the SSWBA focusses on sustainable prevention and wellbeing outcomes for the future. In terms of Mental Health, there is a requirement to meet the needs of people in the longer term and, because of rising demographics and increasing complexity, the remodelling and transformation of services continues to be a priority.</li> </ul>
<b>Prevention</b>  (How acting to prevent problems occurring or getting worse may help public bodies meet their objectives)	<p><b>2. How does your project / activity put resources into preventing problems occurring or getting worse?</b></p> <ul style="list-style-type: none"> <li>Prevention – the report highlights the work to date to address the needs of those people with mental health concerns and the need to develop more prevention and early intervention services.</li> </ul>
<b>Integration</b>  (Considering how the public body's well-being objectives may	<p><b>3. How does your project / activity deliver economic, social, environmental &amp; cultural outcomes together?</b></p> <ul style="list-style-type: none"> <li>Integration – the implementation of the SSWBA requires local authorities to work with partners, particularly the NHS and the Police, to ensure care and support for people and support for carers</li> </ul>

<p>impact upon each of the wellbeing goals, on their objectives, or on the objectives of other public bodies)</p>	<p>is provided. The report evidences the work to date and the future plans to developing mental health services.</p>
<p><b>Collaboration</b>  (Acting in collaboration with any other person (or different parts of the body itself) that could help the body meet its well-being objectives)</p>	<p><b>4. How does your project / activity involve working together with partners (internal and external) to deliver well-being objectives?</b></p> <ul style="list-style-type: none"> <li>• Collaboration –The strategic planning and local delivery of integrated support and services are developed with current and new partners in the ABMU and Cwm Taf Health Boards.</li> </ul>
<p><b>Involvement</b>  (The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves)</p>	<p><b>5. How does your project / activity involve stakeholders with an interest in achieving the well-being goals? How do those stakeholders reflect the diversity of the area?</b></p> <ul style="list-style-type: none"> <li>• Involvement – the key stakeholders are the people who use social care. There is considerable engagement including surveys, stakeholder meetings, feedback forms and the complaints process. The provision of accessible information and advice helps to ensure that the voice of adults, children and young people is heard.</li> </ul>

Section 2 Assess how well your project / activity will result in multiple benefits for our communities and contribute to the national well-being goals (use Appendix 1 to help you).		
Description of the Well-being goals	How will your project / activity deliver benefits to our communities under the national well-being goals?	Is there any way to maximise the benefits or minimise any negative impacts to our communities (and the contribution to the national well-being goals)?
<p><b>A prosperous Wales</b> An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p>		
<p><b>A resilient Wales</b> A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).</p>		
<p><b>A healthier Wales</b> A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.</p>		
<p><b>A more equal Wales</b></p>		

A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances).		
<b>A Wales of cohesive communities</b> Attractive, viable, safe and well-connected communities.		
<b>A Wales of vibrant culture and thriving Welsh language</b> A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation.		
<b>A globally responsible Wales</b> A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.		

**Section 3**

**Will your project / activity affect people or groups of people with protected characteristics? Explain what will be done to maximise any positive impacts or minimise any negative impacts**

Protected characteristics	Will your project / activity have any positive impacts on those with a protected characteristic?	Will your project / activity have any negative impacts on those with a protected characteristic?	Is there any way to maximise any positive impacts or minimise any negative impacts?
Age:	Yes	No	
Gender reassignment:	Yes	No	
Marriage or civil partnership:	Yes	No	
Pregnancy or maternity:	Yes	No	
Race:	Yes	No	
Religion or Belief:	Yes	No	
Race:	Yes	No	
Sex:	Yes	No	
Welsh Language:	Yes	No	

<b>Section 4 Identify decision meeting for Project/activity e.g. Cabinet, Council or delegated decision taken by Executive Members and/or Chief Officers</b>	
Cabinet	
<b>Compiling Officers Name:</b>	Mark Lewis
<b>Compiling Officers Job Title:</b>	Group Manager for Integrated Working and Family Support
<b>Date completed:</b>	11.03.2019



## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO THE SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 2

27 MARCH 2019

### REPORT OF THE HEAD OF LEGAL AND REGULATORY SERVICES

#### FORWARD WORK PROGRAMME UPDATE

##### 1. Purpose of the Report

- a) To present the items prioritised by the Corporate Overview and Scrutiny Committee including the next item delegated to this Subject Overview and Scrutiny Committee;
- b) To present the Committee with a list of further potential items for comment and prioritisation;
- c) To ask the Committee to identify any further items for consideration using the pre-determined criteria form;
- d) To consider and approve the feedback from the previous meetings of the Subject Overview and Scrutiny Committee 2 and note the list of responses including any still outstanding at **Appendix A**.

##### 2. Connection to Corporate Improvement Objectives / Other Corporate Priorities

- 2.1 The key improvement objectives identified in the Corporate Plan 2016–2020 have been embodied in the Overview & Scrutiny Forward Work Programmes. The Corporate Improvement Objectives were adopted by Council on 1 March 2017 and formally set out the improvement objectives that the Council will seek to implement between 2016 and 2020. The Overview and Scrutiny Committees engage in review and development of plans, policy or strategies that support the Corporate Themes.

##### 3. Background

- 3.1 Under the terms of Bridgend County Borough Council's Constitution, each Overview and Scrutiny Committee must publish a Forward Work Programme (FWP) as far as it is known.
- 3.2 An effective FWP will identify the issues that the Committee wishes to focus on during the year and provide a clear rationale as to why particular issues have been selected, as well as the approach that will be adopted; i.e. will the Committee be undertaking a policy review/ development role ("Overview") or performance management approach ("Scrutiny").

## Feedback

- 3.3 All conclusions made at Subject Overview and Scrutiny Committee (SOSC) meetings, as well as recommendations and requests for information should be responded to by Officers, to ensure that there are clear outcomes from each topic investigated.
- 3.4 These will then be presented to the relevant Scrutiny Committee at their next meeting to ensure that they have had a response.
- 3.5 When each topic has been considered and the Committee is satisfied with the outcome, the SOSC will then present their findings to the Corporate Overview and Scrutiny Committee (COSC) who will determine whether to remove the item from the FWP or to re-add for further prioritisation at a future date.
- 3.6 The FWPs will remain flexible and will be revisited at each COSC meeting with input from each SOSC and any information gathered from FWP meetings with Corporate Directors and Cabinet.

## 4. Current Situation / Proposal

- 4.1 Attached at **Appendix B** is the overall FWP for the SOSCs which includes the topics prioritised by the COSC for the next set of SOSCs in Table A, as well as topics that were deemed important for future prioritisation at Table B. This has been compiled from suggested items from each of the SOSCs at previous meetings as well as the COSC. It also includes information proposed from Corporate Directors, detail from research undertaken by Scrutiny Officers and information from FWP Development meetings between the Scrutiny Chairs and Cabinet.
- 4.2 The Committee is asked to first consider the next topic they have been allocated by the COSC in Table A and determine what further detail they would like the report to contain, what questions they wish Officers to address and if there are any further invitees they wish to attend for this meeting to assist Members in their investigation.
- 4.3 The Committee is also asked to then prioritise up to six items from the list in Table B to present to the COSC for formal prioritisation and designation to each SOSC for the next set of meetings.

## Corporate Parenting

- 4.4 Corporate Parenting is the term used to describe the responsibility of a local authority towards looked after children and young people. This is a legal responsibility given to local authorities by the Children Act 1989 and the Children Act 2004. The role of the Corporate Parent is to seek for children in public care the outcomes every good parent would want for their own children. The Council as a whole is the 'corporate parent', therefore all Members have a level of responsibility for the children and young people looked after by Bridgend.

- 4.5 In this role, it is suggested that Members consider how each item they consider affects children in care and care leavers, and in what way can the Committee assist in these areas.
- 4.6 Scrutiny Champions can greatly support the Committee in this by advising them of the ongoing work of the Cabinet-Committee and particularly any decisions or changes which they should be aware of as Corporate Parents.

#### Identification of Further Items

- 4.7 The Committee are reminded of the Criteria form which Members can use to propose further items for the FWP which the Committee can then consider for prioritisation at a future meeting. The Criteria Form emphasises the need to consider issues such as impact, risk, performance, budget and community perception when identifying topics for investigation and to ensure a strategic responsibility for Scrutiny and that its work benefits the organisation.

### **5. Effect upon Policy Framework & Procedure Rules**

- 5.1 The work of the Overview & Scrutiny Committees relates to the review and development of plans, policy or strategy that form part of the Council's Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental wellbeing in the County Borough of Bridgend. Any changes to the structure of the Scrutiny Committees and the procedures relating to them would require the Bridgend County Borough Council constitution to be updated.

### **6. Equality Impact Assessment**

- 6.1 There are no equality implications attached to this report.

### **7. Well-being of Future Generations (Wales) Act 2015 Assessment**

- 7.1 The Act provides the basis for driving a different kind of public service in Wales, with 5 ways of working to guide how public services should work to deliver for people. The following is a summary to show how the 5 ways of working to achieve the well-being goals have been used to formulate the recommendations within this report:

- Long-term - The approval of this report will assist in the Planning of Scrutiny business in both the short-term and in the long-term on its policies, budget and service delivery
- Prevention - The early preparation of the Forward Work Programme allows for the advance planning of Scrutiny business where Members are provided an opportunity to influence and improve decisions before they are made by Cabinet
- Integration - The report supports all the wellbeing objectives

- Collaboration - Consultation on the content of the Forward Work Programme has taken place with the Corporate Management Board, Heads of Service, Elected Members and members of the public
- Involvement - Advanced publication of the Forward Work Programme ensures that the public and stakeholders can view topics that will be discussed in Committee meetings and are provided with the opportunity to engage.

## **8. Financial Implications**

8.1 There are no financial implications attached to this report.

## **9. Recommendations**

9.1 The Committee is recommended to:

- (i) Approve the feedback from the previous meetings of the Subject Overview and Scrutiny Committee 2 and note the list of responses including any still outstanding at Appendix A;
- (ii) Identify any additional information the Committee wish to receive on their next item delegated to them by Corporate Overview and Scrutiny Committee and any other items in the overall FWP shown in Appendix B;
- (iii) Prioritise items from the Forward Work Programme to be presented to the Corporate Overview and Scrutiny Committee for scheduling for the next round of Overview and Scrutiny Committee meetings;
- (iv) Identify any additional items using the criteria form, for consideration on the Scrutiny Forward Work Programme.

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### **Background documents**

None

Date of meeting	Item	Members wished to make the following comments and conclusions:	Response/Comments
13-Feb-19	Direct Payments	Members recommended that officers request a reduction in the annual maintenance contract and licence fee with WCCIS.	There was no opportunity for a price reduction for the path finder/early adopter, and the driving force for BCBC to lead on the implementation of WCCIS was the imminent end-of-life of the previous system
		Members recommended that this item be placed on the Forward Work Programme for Scrutiny to monitor the spend against Direct Payments on a quarterly basis.	This can be provided as part of the CPA quarterly budget reporting
		<b>Further Information</b>	
		Corporate Director offered an information report to members on how WCCIS has developed over the last few years. Members agreed to receive this at a future meeting	Noted – service area will liaise with OVSC Officers to include on the FWP
		Members asked to receive the recommendations that were made during an independent audit in respect of the financial systems and monitoring processes which were currently in the process of being implemented	Audit management implementation plan attached
		Members asked to receive a process map of the Framework within which Direct Payments are offered and possibly some case studies.	<p>Process map and procedure attached</p> <p>Case Study Examples:-</p> <p>Example 1</p> <p>I have just closed a case due to DP having a positive effect on the young person and family. Using a Direct Payment, the individual was supported to attend a football group , twice a week. Initially he sat and watched , and after a lot of encouragement over several weeks he joined the team. As weeks went by, he grew more confident and started going away with the team which was remarkable as this person has a diagnosis of ASD and very low self-esteem. Due to DP, they got involved in other community groups with some of the others he had befriended. Now he is involved in a variety of social groups and no longer WANTS to be supported by his parents or the PA. The case is now closed</p> <p>Example 2</p> <p>FB has a diagnosis of Cerebral Palsy, he uses his direct payments to access the gym with a personal trainer to support strengthen his muscles and core - it is hoped this early work will benefit his mobility and progress in later years. Currently, it has enabled him to continue playing football with his team (although normally only for the last few minutes of the game but this is what matters to him).</p>

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Scrutiny Forward Work Programme

The following items were previously prioritised by the Subject OVS Committees and considered by Corporate at its last meeting where the top three items were scheduled in for the next round of meetings:

Date	Subject Committee	Item	Specific Information to request	Rationale for prioritisation	Proposed date	Suggested Invitees	Prioritised by Committees
Page 23 15-Apr-19	SOSC 2	Sports Provision Playing Field Charging Strategy	Pre-decision item as part of consultation over strategy.			Mark Shephard, Interim Chief Executive Cllr Richard Young, Cabinet Member – Communities; Zak Shell, Head of Operations - Community Services; Kevin Mulcahy, Group Manager - Highways & Green Spaces; Philip Beaman, Green Spaces and Bereavement Services Manager; Guy Smith, Community Asset Transfer Officer.	
29-Apr-19	SOSC 1	MSEP	Panel report to committee to adopt recommendations			N/A	
29-Apr-19	SOSC 1	Review of Fostering Project <b>Information only</b>	Further project as part of the Remodelling Children's Social Services - Detail regarding the upskilling of three internal foster carers to provide intensive, therapeutic step down placements as part of Residential Remodelling project - Review of the foster carer marketing and recruitment strategy at a draft/early stage to allow members input into the process	COSC have proposed that this item be considered by a future SOSC 1 for continuity purposes	Corporate Director proposed October 2018 Prioritised by SOSC1 for February 2019	N/A	
29-Apr-19	SOSC 1	Corporate Landlord	Item proposed by Corporate Director. Report ready to go. To provide information on the Corporate Landlord model and the budget reduction proposals allocated to the implementation and roll out. Following presentation to members - awaiting for confirmation is item should still come to scrutiny.			Cllr Hywel Williams Mark Sheppard, Interim Chief Executive Zak Shell, Head Of Operations - Community Services Tim Washington, Temporary Head of Corporate Landlord Josh Dunn, Services Director, Peopletoo	
01-May-19	SOSC 1/2/3	Forward Work Programme Workshop	To discuss and propose additional items for future consideration on the Scrutiny Forward Work Programmes.			N/A	

TABLE B

For prioritisation

		Rationale for prioritisation	Proposed date	Suggested Invitees	
<p>Page 24</p> <p>CIW National Review into LAC</p> <p>Information only</p>	<p>The Committee requested that the outcome of the CIW investigation into Looked After Children be provided to Scrutiny for information when it becomes available.</p>		<p>Self assessment and action plan due at end of year. Outcome report should be ready for March.</p>	<p>N/A</p>	
<p>Review of Enforcement Vehicle</p>	<p>In February 2018 SOSC 3 requested to receive an update on the enforcement vehicle to enable Members to monitor performance 6-12 after implementation. Possibly an information report.</p>				
<p>Remodelling Children's Residential Services Project</p>	<p>SOSC 1 requested that the item be followed up by Scrutiny in the future for monitoring purposes, incorporating evidence of outcomes. <i>A report is due to go to Corporate Parenting 6 March 2019. Do Members want to receive as information only or as a discussion item?</i></p>		<p>Corporate Director proposed early 2019</p>	<p>Susan Cooper, Corporate Director, Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help;</p>	
<p>Communication and Engagement</p>	<p>Is corporate communications meeting the needs of the various departments within the organisation to effectively communicate with residents - Cllr Watts has requested that points of view are collected from members of the public. Current data of engagement Are current KPIs an effective measurement in a fast changing digital world How do we engage with corporate communications with the digitally excluded - Cllr Stirman has requested that points of view are collected from older, less mobile and non digitally enabled members of the public. Media bias Welsh Language/Other Languages</p>			<p>Mark Shephard, Interim Chief Executive Corporate Communications Representative Cllr Dhanisha Patel, Cabinet Member Future generations and Wellbeing Liam Ronan, Communications Manager Emma Blandon, Communications, Marketing and Engagement Manager Bob Phillips, Communications Officer Martin Morgans, Head of Performance and Partnership Services Liz Bradfield, Local Democracy Reporter Welsh Language Representatives Public Representatives</p>	



<p style="text-align: center;"><b>Page 25</b> <b>Home to School Transport</b></p>	<p>To provide assurances on rationalisation of Learner Transport as far as possible in order to make budget savings: Update on pilot that school transport team proposing to run in Spring and Summer terms 2017-2018 - to support the enforcement of bus passes on home to school transport contracts. As part of this pilot, the Authority is also investigating opportunities to track the use of our school bus services by individual pupils. Update on Recommendation from BREP: The Panel recommend the need for the Authority to adopt a Corporate approach in relation to Home to School Transport maximising the LA's minibuses such as those used for day centres. It is proposed that this be supported by slightly amending the opening and closing times of day centres so that the buses can be available for school transport. Other aspects that could be considered include the exploration of whether school staff could transport children and young people instead of hiring independent drivers. To test and scrutinise the current licensing and school transport regime to gain assurances that it provides adequate protection against the potential of putting children and vulnerable children at risk from those who are in a position of trust. Changes to the DBS status of their employees to be scrutinised to ensure that children are not being put at undue risk. To provide robust scrutiny and recommendations on how the current regime can be improved. To provide assurances to the public and maintain public confidence in the system of school transport Report to include Update on the current arrangements of how licensing and school transport operates within the County Borough since the change in 2015 to the Police National Policy for disclosing non-conviction information to the local authority. Information to include a report from South Wales Police on its approach to disclosing information it holds about licencees following arrests, charges and convictions. What is the current relationship between the local authority's licensing and school transport departments in relation to the disclosure of information from South Wales police? Is there sufficient oversight on behalf of the local authority and a risk of contractors withholding information which may prejudice the continuation of their contract? Further proposed that Communities be invited to add to report and attend meeting to update Committee on safe routes assessment to determine what work has been undertaken since funding was allocated to this over a year ago.</p>		<p>Receipt of the external review of transport report not due until June/July</p> <p>Scrutiny to consider home-to-school transport from July onwards.</p>	<p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Phil White, Cabinet Member for Social Services &amp; Early Help (To stand in for Cllr Smith); Cllr Richard Young, Cabinet Member Communities Nicola Echanis, Head of Education and Early Help. Mark Shephard, Interim Chief Executive; Zak Shell, Head Of Operations - Community Services; Robin Davies, Group Manager Business Strategy and Performance; Sue Cooper, Corporate Director Social Services and Wellbeing.</p>	
<p style="text-align: center;"><b>Safeguarding</b></p>	<p>To include: Safeguarding activity in both Children and Adult Services; Safeguarding arrangements in Cwm Taf.</p>		<p>Should receive an annual update. Last received in July 2018.</p>	<p>Susan Cooper Corporate Director Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help; Jacqueline Davies, Head of Adult Social Care; Laura Kinsey, Head of Children's Social Care; Elizabeth Walton James, Group Manager Safeguarding and Quality Assurance; Terri Warrilow, Adult Safeguarding and Quality Manager; Representation from Police; Representation from Health.</p>	
<p style="text-align: center;"><b>Waste</b></p>	<p>Pre-Scrutiny - To receive report detailing the direction of travel for the Waste Contract - for comments and recommendations</p>		<p>Some time during 2019/20</p>	<p>Mark Shephard, Interim Chief Executive Cllr Richard Young, Cabinet Member – Communities; Cllr Hywel Williams, Deputy Leader; Zak Shell, Head of Operations - Community Services</p>	
<p style="text-align: center;"><b>Member and School Engagement Panel - Annual Report</b></p>	<p>Annual Update to - SOSC 1 on the work of the Member and School Engagement Panel</p>			<p>Spring term 2019 - Plasnewydd Primary School; Summer term 2019 - Ogmore Vale Primary School; Autumn term 2019 - Tynyrheol Primary School.</p>	
<p style="text-align: center;"><b>POST 16 ALN Review</b></p>	<p>SOSC 1 requested to add to FWP. Raise with LH in next Officer Planning Meeting.</p>				

## The following items for briefing sessions or pre-Council briefing

Item	Specific Information to request			
Social Services Commissioning Strategy	To include information on what work has taken place following the Social Services and Wellbeing Act population assessment. To also cover the following: <ul style="list-style-type: none"> <li>• Regional Annual Plan</li> <li>• Bridgend Social Services Commissioning Strategy</li> </ul>			
Cwm Taf Regional Working	Update on situation and way forward with Regional Working with Cwm Taf? How will we undertake Regional working?			
Residential Remodelling - Extra Care Housing	Site visit to current Extra Care Housing and then to new site once work has begun			
Children's Social Services	Briefing for SOSC 1 on Child Practice Reviews - details of latest CPRs over last 12 months - what recommendations have come out of them, how have they been responded to, how have they helped inform future work to help safeguard children.		If received as an item - Corporate Director has suggested May/June 2019	Susan Cooper, Corporate Director - Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help; Lindsay Harvey, Corporate Director - Education and Family Support.